



How to Pay the SEVIS I-901 Fee

You will need your SEVIS I.D. number and the school code - SPM214F00288.000 when paying your fee. When entering this number type "0288." in the spot requiring 5 digits.

You have several options for making the I-901 payment:

Option 1 - Fill out the form and make payment with a credit or debit card on-line by going to www.ice.gov/Sevis/i901/. This is the fastest and most accurate way to pay the fee. If you file your Form I-901 online and pay with a credit or debit card, you can print a receipt immediately. You will also receive a receipt printed on a Form I-797 in the mail.

Option 2 - Print off the form from the web site above and mail the form to the SEVP— we suggest allowing at least 2 weeks for delivery. Instructions for mailing the form and making payment are on the ice web site above.

Option 3 - Print off the form and send it by courier. Courier services offer expedited delivery, but generally cost more than using the mail.

You will need to have your SEVIS ID number in order to pay the fee. Your SEVIS ID number is located on your I-20 form. The number is on the top right hand side of the first page under the words Student's Copy and above the barcode. The number starts with the letter N.

Getting a Receipt for the I-901 Fee

The length of time it takes to pay the SEVIS I-901 fee and get a receipt depends on how long it takes for:

- You to get your Form I-901 information and payment to SEVP
- SEVP to process the payment
- SEVP to deliver the receipt to the address you provided

Internet is the fastest way to make your payment and get a receipt. If you are unable to pay by internet, much of the time involved depends on the mail. If you use regular mail, we suggest allowing at least two weeks for your payment to reach SEVP and two weeks for the receipt to be returned to you. If courier service is available, you can decrease this time by sending your payment by courier. You also have the option of paying \$30 for expedited delivery of your receipt. Information on expedited delivery is available on the web site above.

Students Who do Not Have to Pay the Fee

In general, the following people **do not** have to pay the SEVIS I-901 fee:

- Students or exchange visitors who meet **all** of the following criteria:
 - Started at a school or a program with a Form I-20 dated before September 1, 2004
and
 - Have not completed a college program in the U.S., including students who transfer schools or changed program levels
and
 - Have maintained status
- Spouses and dependent children who have an F-2 visa.
- Applicants who paid the SEVIS I-901 fee, were denied a visa and are applying again for the same type of visa within 12 months of the date of the denial (you must apply in the same category as the previous application and the SEVIS I-901 fee amount must be the same or less than the fee originally paid)
- Applicants who paid the SEVIS I-901 fee, were denied a change of status and are applying for a motion to reopen
- F1 students who fell out of status, but who are applying for a reinstatement within five months of the status violation