

OFFICIAL PROOF OF SUPPORT LETTER - INSTRUCTIONS

To the Applicant: Please make copies of this letter and distribute it to any parties expressing an interest in providing financial support for you while you are enrolled at Bethany College of Missions (BCOM). Examples of potential supporters might include: your home church, other churches in your denomination or community, your parents, individual friends and family members, a civic or charitable organization etc. **If you plan to be self-supporting you may fill out this letter for yourself; simply follow the instructions “to the Financial Supporter”.**

To the Financial Supporter: By filling out this letter you are making a commitment to provide finances for your international friend as he/she enrolls at Bethany College of Missions (BCOM). It is required by the US Government, that all applicants provide sufficient proof of support documentation to our college during the application process; however, **no funds should be sent to us until requested. The applicant will be notified of your pledge upon acceptance into our program, and will contact you at that time about sending in the funds you have committed.** If you send in finances to our office and your international friend is unable to enroll, for any reason, we will refund these funds directly to you, upon request, less a small handling fee.

If you have not already received a Supporter Information Packet, which provides detailed information about becoming a financial supporter for an international student, **please contact our office** and we will be happy to send you one before you submit the Official Proof of Support Letter (you may also access this information on our web site at www.bcom.org).

Contact us by calling 800-323-3417 in the U.S., **or** send your request and a mailing address to: Admissions Office, Bethany College of Missions 6820 Auto Club Road, Suite C, Bloomington, MN 55438 USA **or** e-mail us at: info@bcom.org. You can also find this information on our web site under the admissions section at www.bcom.org.

How to submit this letter to the Admissions Office:

Institutions: Your organization must submit BCOM's official letter of support (see the front of this page), **printed on your official stationary (letterhead)** and signed by an official of your organization.

Individuals: Individuals must submit BCOM's official letter of support (see the front of this page), along with **one of the following** supporting documents:

- A personal bank statement
- or**
- other documentation (such as an investment statement), verifying the availability of funds

Note: the balance on this statement must be **equal to or greater than** the amount of money pledged in your official letter of support. Please black out all confidential information (such as account numbers) on these statements before sending.

Mail all proof of support documentation to:

Admissions Office
Bethany College of Missions
6820 Auto Club Rd, Suite C
Bloomington, MN 55438
USA

**OFFICIAL PROOF OF SUPPORT LETTER
BETHANY COLLEGE OF MISSIONS**

For instructions, see the backside of this page.

Please fill in the following name and address information for yourself, if you are an individual supporter, or for your organization if you are writing on behalf of an institution (*institutions must print this letter out on official organization stationary*).

Name of Supporter: _____

Address: _____

P.O Box or Street

Apt Number

City

State/Region

Postal Code

Country

Phone Number: _____

E-mail Address: _____

Organizations Only

Contact Person's Name: _____

Contact Person's E-mail: _____

Contact Person's Phone: _____

I/we do hereby agree to provide financial support for: _____
Name/s of Applicant(s)

in the amount of \$ _____ U.S. Dollars.

This amount of money will be made available to Bethany College of Missions on _____.
(Month/Day/Year)

I _____ agree to re-submit this letter of support at the start of each academic year in
(will or will not)

which this student is enrolled at Bethany College of Missions.

I _____ agree to make additional funds available, within my means, on an as-needed
(will or will not)

basis should the student incur unexpected expenses and make a request of me.

Signed: _____

Signature of individual or organization official

Month/Day/Year

Individuals Only: don't forget to attach a bank or investment statement!

Comments:

