

# We need your picture!

We need to collect a “passport-style” digital photo for your Bethany student database profile page **before** you arrive on campus. **Please send a digital photo by e-mail.** Please **don't send** actual passport photos or other printed or scanned photos.

Send your digital photo to [info@bcom.org](mailto:info@bcom.org) by **December 5, 2011** for spring enrollment.

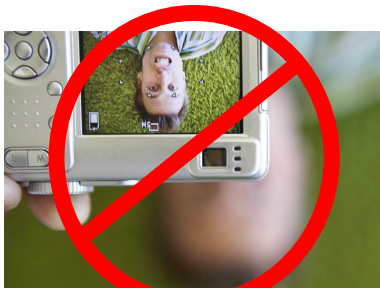
## Specific Requirements:

- ✓ Sized for posting on a profile page (if you have a Facebook profile picture that meets the guidelines below that would be perfect)
- ✓ Color photo with a white or solid-colored background
- ✓ Portrait-style (head and shoulders)
- ✓ Facing front
- ✓ High resolution

When sending your digital photo, please send it in PDF format (JPEG will also work, but PDF is preferred).

Here are some handy examples:

NO



- **Don't** take the photo yourself unless you can achieve the results below.
- **Don't** send a group photo, even if it's from a mission trip.

YES!



- Do have a nice expression (something you won't be embarrassed by later!)
- Do make sure that the lighting is such that we can see your face clearly.
- Do resist the urge to do a creative camera angle; a straight on portrait is what we need.